Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**NAYAGARH AUTONOMOUS COLLEGE**
Name of the head of the Institution	**Dr. Smt. Bijayalaxmi Parida**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06753252234**
Mobile no.	**9861018393**
Registered Email	**ngrautcol@yahoo.co.in**
Alternate Email	**naacngrautocol@gmail.com**
Address	**Odagaon Road, Nayagarh**
City/Town	**Nayagarh**
State/UT	**Orissa**
Pincode	**752069**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**01-Jun-2006**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Bipin Kumar Pattnaik**
Phone no/Alternate Phone no.	**06753252234**
Mobile no.	**9437287006**
Registered Email	**ngrautcol@yahoo.co.in**
Alternate Email	**naacngrautocol@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ngrautocol.ac.in/iqac.php

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://ngrautocol.ac.in/iqac.php

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**3.67**	**2006**	**27-Nov-2006**	**04-Dec-2013**

6. Date of Establishment of IQAC	**26-Jun-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Use of LATEX in research	**10-Jan-2018** **1**	**39**
Research paper writing techniques	**06-Nov-2017** **1**	**41**

View File

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Autonomy seminars were conducted. 2. CBCS Books were purchased for the library. 3. More lab equipment were purchased in some departments. 4. Constructed concrete road from main gate to the academic block entrance.

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
More books need to be purchased for the library to cater the need of the students based the CBCS syllabus	**CBCS books were purchased.**
Drinking water facilities for the students need to be enhanced.	**Two RO purifiers/coolers were installed in the campus.**
Renovation of Physical laboratory of Dept. of Chemistry is to be taken up.	**Renovation of flooring of the of physical laboratory is completed.**

On the basis of feedback of the student, approach road is to be renovated.	Solid concrete road from the college main gate to the academic block was constructed.
Regular vigilance by the authority for the smooth conduct of the academic progress.	The Principal and the Academic Bursar regularly visit the class rooms, review the academic progress of the teacher and progress register of the department. The controller of Examination oversees the process for smooth and timely conduction of different examinations.
Autonomy seminar to be conducted in all the departments	Some departments conducted autonomy seminar funded by UGC Cell of the college.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body	07-Aug-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2018**

Date of Submission	**08-Mar-2018**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Dept. of Higher education, Govt, of Odisha is directly controlling and monitoring the admission process, accounting procedures, Human resource management, salary disbursement, attendance or employees in HEIs through its web based software namely, SAMS (Student Admission Management System), CAPA (College Accounting Procedure Automation), HRMS (Human Resource Management System), IFMS (Integrated Financial Management system), and online Biometrics Attendance System respectively. Our college, is also covered under the above mentioned MIS.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			

View File

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				

No file uploaded.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA	Nill
BSc	BSc	Nill
BCom	BCom	Nill
MSW	MSW	Nill

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Life Coping Skills	03/07/2017	30
Modern Office Management	03/07/2017	898
Communicative English	03/07/2017	898

View File

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

View File

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedbacks have been taken, analyzed by a team and on the basis of that necessary actions have been taken for improvising the academic atmosphere.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	265	264	264
BSc	B. Sc.	390	360	360
BCom	B.Com.	195	183	183
MSW	MSW	32	32	32
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	807	32	97	2	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
99	99	7	43	Nill	7
No file uploaded.					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a reciprocal and collaborative relationship between the student and the teacher. The purpose of mentoring is to help and guide students to develop themselves into a successful professional. A mentor identifies resources and share information about career path and motivate the students to achieve their endeavour. With

the above objective in mind, Nayagarh Autonomous College, has introduced the mentoring system in the college. Each teacher of the institution was assigned 30 students to cater the need of the students as mentioned above. In the beginning of the session, orientation is done at the department level where the mentors explain the academics and the available career avenues in their respective subjects. After that, the mentors meet their mentees individually at least once in a month. However, the mentor increases the number of interactions with the student as per the need of the individual. The Mentor not only helps the students in academics but also provide support to address their personal issues.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
882	99	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
108	99	9	4	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nill
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BCom	BCom	6th Semester	27/04/2018	30/05/2018
MSW	MSW	4th Semester	20/07/2018	27/12/2018
BSc	BSc	6th Semester	27/04/2018	30/05/2018
BA	BA	6th Semester	27/04/2018	30/05/2018
No file uploaded.				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
20	801	2.49

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://ngrautocol.ac.in/iqac.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	BA	274	263	95.99
BSc	BSc	BSc	365	336	92.05
BCom	BCom	BCom	147	124	84.35
MSW	MSW	MSW	15	13	86.67
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://ngrautocol.ac.in/iqac.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NIL	NIL	Nill	NIL
View File				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	Nill	0	0
View File				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Resaerch paper writing techniques	NA	06/11/2017
Use of LATEX in research	NA	10/01/2018

	View File

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

<div align="center">No file uploaded.</div>

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	Nill	NIL	NIL	Nill

<div align="center">No file uploaded.</div>

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

<div align="center">View File</div>

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

<div align="center">View File</div>

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nill	Nill	Nill

<div align="center">No file uploaded.</div>

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

<div align="center">View File</div>

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

No Data Entered/Not Applicable !!!
[View File](#)

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year				
Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
[View File](#)			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Cleaning Camp for District Headquarter Hospital	Appreciation letter	CDMO	Nill
Banamohautsav (Tree Plantation)	Appreciation letter	Nayagarh N.A.C	Nill
Beti Bachao Beti padhao	Appreciation letter	NGO	Nill
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites

No Data Entered/Not Applicable !!!	
View File	

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	**NIL**	**NIL**	**Nill**

No file uploaded.

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8470990	**8470990**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
e-Granthlaya	**Partially**	**4.0**	**2015**

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Others(s pecify)	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIl	NIL	NIL	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	0	0	0	0	0	0	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL101	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
Nill	1673408	Nill	1673408

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

No Data Entered/Not Applicable !!!

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill

Financial Support from Other Sources			
a) National	e-Medhabruti, Post Matric Scholarship	1097	9139841
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Life Coping Skills	01/07/2017	30	Internal
Communicative English	01/07/2017	898	Internal
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Orientation on Competitive Exam	100	100	23	Nill
2018	Annual Career Counselling	100	100	Nill	15
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Day	institution level	2615
Annual Day (Cultural)	institution level	2615
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Representative (SR) is an indispensable part of Academic and Administrative committees of our institution. They actively represent in the College Governing Body, IQAC, Alumni Association of the college ,Library Committee, Admission Committee, Sports Cultural Committees , Seminar Committee, Grievance Cell other subcommittees. The students' representative is elected by the students in democratic manner. As Students Representatives they convey the opinion grievances (if any) of the students in front of the Body/ Committees/ Cell convey the action taken reports to the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of registered Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Success of the institution is the result of combined effort of the person who work towards attending the vision of the college right from Preside Governing Body to the students. All the stakeholders have a major role towards building the college. The involvement and cooperation from the stakeholders ease the process for the overall development of the college. The college focuses on decentralization and participative management giving equal opportunity to participate in the functioning of the college. Principal, HODs, teaching and nonteaching staff along with student members and class representative together concentrate on the progress of the institution by sharing responsibilities. 1. The principal and IQAC constitute different committees for formulating different welfare plans and schemes for the institution. Faculty members represent various committees/cells nominated by the principal. 2. Board of Studies: This is the statutory body which formulates the course curriculum of the college. It is constituted as per the UGC norms and is represented by subject experts, VC nominee of the subject, meritorious alumnus, member from corporate sector, and all the teaching members of a particular department. They sit once in a year and finalize the course structure, and prepare the draft for its approval of Academic Council.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	To improve the quality of the curriculum, the Board of Studies meeting is organized every year. The Board of Studies members are selected according to the UGC norms and the members are consisting of different sectors like education, corporate, meritorious alumnus, Vice Chancellor's Nominee and subject experts, so that syllabus can be modified appropriately.
Teaching and Learning	Teachers are encouraged to use ICT for better learning of the students. Seminar presentation and Group discussion is encouraged among the students and focus was made to improve their soft skills by practicing the theoretical skills learned in the AECC class (Soft Skills). Through the seminar presentation and exposure to group discussion the students have

	developed their communication skills too.
Human Resource Management	1. The principal keeps a close watch of his employees under CCTV surveillance. 2. College encourage its employees for enriching its human resource by allowing its faculty to attend FDP, Seminars, Workshops, Conferences, skills enhancement training etc. 3. The salary component of the employees is governed by the IFMS (Integrated Financial Management Software) software. 4. Communication is made instant by using email and WhatsApp group.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Human Resource Management System (HRMS), developed by Government of Odisha for managing employees, Salary
Finance and Accounts	College Accounts Procedure Automation (CAPA), developed by Government of Odisha for accounts
Student Admission and Support	SAMS, developed by Government of Odisha for selection, admission and reports of different types like caste wise, gender and managing new and old students

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Two days "MS Excel Training Program"	Two days "MS Excel Training Program"	Nill	Nill	50	23
2018	Nill	One day	Nill	Nill	20	12

training programme "SAMS"		

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NATIONAL WORKSHOP ON NUCLEAR SCIENCES AND APPLICATIONS OF RADIOISOTOPES	1	Nill	Nill	6

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	99	Nill	97

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Yes	Yes	Nill

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts external financial audits regularly. Annual internal/external audit of accounts is done by competent chartered accountant, and state approved Auditors. Time to time state government auditors also do the auditing work as the external auditor. The external audit is carried out by the authorized chartered accountant (C.A.) who is appointed by the mother institute, the external auditor verifies the entire transaction of receipts payments, purchase book, bill file, proceeding other documents related with accounts of the institute. External auditor submits the audit report to the head of intuition at the end of every financial year, with suggestion to make required changes.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nill	Nill

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	IQAC and Academic Bursar
Administrative	Nill	Nill	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal Parent Teacher Association in our college. The following feedback is given by the participating parents: 1. Teachers led emphasis on regular attendance of their wards. 2. Important information conveyed to the parents through bulk SMS. 3. More food options to be provided in the canteen

6.5.3 – Development programmes for support staff (at least three)

1. Two days "MS Excel Training Program" 2. One day training programme "SAMS" 3. In house Basic Computer skills training (workshop mode) for non-teaching staff of the college

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Initiative for opening new PG and UG courses (MCom, MSW and MA Courses are opened) 2. Conducting examinations under CCTV surveillance extended to all rooms 3. Faculty members are encouraged to go for more research related activities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
[View File](#)					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowement	Nill	Nill	115	42
Women's Day Celebration	Nill	Nill	122	47

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Use of Solar Power , Battery Operated Vehicles Led Lights

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	**Yes**	**Nill**
Ramp/Rails	**Nill**	**Nill**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Program on Ethics in Workplace	**Nil**	**Nil**	**74**
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Ban of Use of Plastic Landscaping Tree plantation Restricted the use of Automobile Use of Solar Power

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

https://ngrautocol.ac.in/iqac.php

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://ngrautocol.ac.in/iqac.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Economically Backward Students Scholarship Scheme is distinctiveness of the institute where more than 40 students are given assistance for study.

Provide the weblink of the institution
http://ngrautocol.ac.in/iqac.php

8.Future Plans of Actions for Next Academic Year

 To purchase more number of books for library and to strengthen career counselling cell.